



Attention All Parish Volunteers

The Diocese will be rescreening ALL active parish volunteers whose background check was conducted prior to 2017. Their process has moved online so in order to complete the new screening, you must have an active email address and Virtus account for the Diocese to email you the online screening link otherwise a manual consent form must be completed.

Please see below for instructions.

Are you an active volunteer? Were you background screened prior to 2017?

If you answered 'Yes' to both questions – it is time to be rescreened.

- **To facilitate this process the Diocese has made the background screening application available online. Automatic emails from Virtus are being sent out, advising you to log in your account.**
 - If you do not receive an email and were screened prior to 2017, it is recommended to log into your account in case your email address in their system is outdated and your background screening has been prompted and waiting for you to complete.
 - Questions about accessing your Virtus account can be directed to Patti DiTomasso at 516-678-5800 or pditomasso@drvc.org.
- **Please follow the prompts when you log into your Virtus account (www.Virtus.org). You will be directed to complete the online Sterling Solutions background screening application.**
 - For security reasons-please complete the application in one session and be sure to hit the 'submit' button when completed. If you interrupt the process, you will be locked out of the system.
- **If you do not have the ability to complete an online application, a manual form can be picked up at the Parish Center and emailed to kim.johnson@sterlingvolunteers.com or mailed to Kim Johnson at Sterling Solutions: 2269 Marshfield Lane, Fort Collins, CO 80524.**

Thank you for your active participation in our parish community, and for all you do to help create a safe environment for all!